




# Learning Center User Guide

Site Actions ▾  Browse Page

## National Church Residences Cornerstone - Corporate

Welcome News **Corporate** Health Care Housing

Surveys  
Sites  
Libraries  
Development Knowledge Database  
Communications  
Corporate Records  
Corporate Office Services  
Volunteer Services  
Brand Central Station  
Lists  
Corporate Office Tools  
Accounting Tools  
Asset Management Tools  
Compliance  
Announcements  
Education and Training  
Discussions  
Team Discussion

**Education**

- ▣ National Church Residences University Web
- ▣ University Learning Center
- ▣ Training Calendar
- ▣ Education Resources

**Human Resources**

- ▣ UltiPro (Employee HR Portal)
- ▣ Kronos
- ▣ HR/Payroll Information & Forms
- ▣ PerformancePro (Employee Evaluation Portal)
- ▣ Benefits Connect (benefits, enrollment, changes)

(More Links...)

**Tools & Resources**

- ▣ Web Email (OWA)
- ▣ CID Facility Profile
- ▣ Corporate Information Directory (CID)
- ▣ Drop Box Central (DBC)
- ▣ Reporting Services
- ▣ Online Kiosk
- ▣ Adobe Connect
- ▣ Terminal Server
- ▣ Remote Applications
- ▣ Corporate Records Document Request Form
- ▣ Office Services Request Form

**Corporate Office Tools**

- ▣ CID Maintenance
- ▣ Development & Acquisition Prod
- ▣ Enterprise Content Managemen
- ▣ Document Transition Checklist M
- ▣ Yardi Voyager
- ▣ FaxPress Plus
- ▣ Plankey (Online Drawings)
- ▣ DAPR Time Tracking
- ▣ Staff Problem Online Ticketing (S

**Compliance**

- ▣ Compliance Monitoring File Log (
- ▣ Income Limit and Max Rent Calc
- ▣ Contract Renewal Tracking Syst
- ▣ HUD Flag Monitor

**Asset Management Tools**

- ▣ Account Type Manager (ATM)
- ▣ Financial Extract Tool (FET)
- ▣ Capital Planning Database (CPD)
- ▣ Connect The Dots

**Accounting Tools**

- ▣ Extract Cash Activity (ECA)
- ▣ Payroll Administration

To access the National Church Residences University Learning Center visit the National Church Residences intranet, "Cornerstone." Select University Learning Center from the Education menu.

<http://cornerstone.ncr.org>



HELP LOST PASSWORD CONTACT US COMPUTER CONFIGURATION

For all new users logging into the Learning Center, your login ID is your first initial and last name. Your password is learn.

**Username:** first initial and last name

**Password:** learn

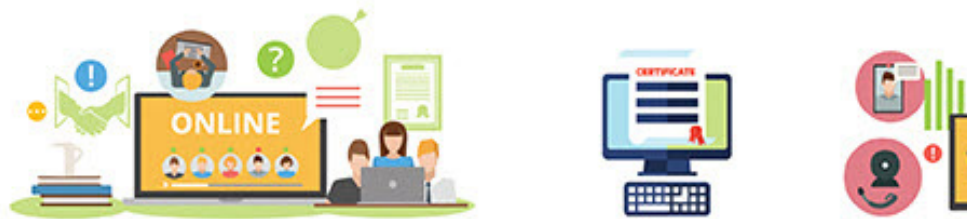
**Learning Center:** <http://ncru.netdimensions.com/>

Login

User ID or E-mail:

Password:

Login



HELP LOST PASSWORD CONTACT US COMPUTER CONFIGURATION

If you are unable to login please contact [ncru@nationalchurchresidences.org](mailto:ncru@nationalchurchresidences.org) as you might share initials with another employee.

Upon logging in for the first time you will be prompted to change your password.

#### Login

User ID or E-mail:

Password:

Login



HELP LOST PASSWORD CONTACT US COMPUTER CONFIGURATION

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#### Login

User ID or E-mail:

Password:

Login

Access transcript and current enrolled modules

Browse Course Catalog

Division related information

The screenshot shows the Learning Center's home page. At the top right, there are links for 'User Profile', 'Help', 'Contact Us', and 'Logout'. Below these is a search bar with a 'Go' button. The main navigation bar includes 'HOME', 'TRAINING RECORDS', 'CATALOG', 'DASHBOARD', and 'CAREER'. A green callout points to the 'CATALOG' link, labeled 'Browse Course Catalog'. A red callout points to the 'TRAINING RECORDS' link, labeled 'Access transcript and current enrolled modules'. A green callout points to the 'DASHBOARD' link, labeled 'Division related information'. Below the navigation bar, a welcome message reads 'Welcome, DANIELE THOMAS'. The main content area is divided into two sections. The left section is titled 'Annual In-services' and contains a reminder: 'Don't forget to complete your monthly/annual training assignments.' with a hand icon. Below this, it lists 'Residential Care In-Services', 'Home and Community In-Services', and 'Therapy In-Services'. The right section is titled 'Catalog Search' and contains a 'Keywords' search bar, a 'Learning Type' dropdown menu set to 'All', and a 'Search' button.

Residences

Go

ONLINE

WEBINAR

HOME TRAINING RECORDS CATALOG DASHBOARD CAREER

Welcome, DANIELE THOMAS

**Annual In-services**

Don't forget to complete your monthly/annual training assignments.

Residential Care In-Services  
Home and Community In-Services  
Therapy In-Services

**Catalog Search**

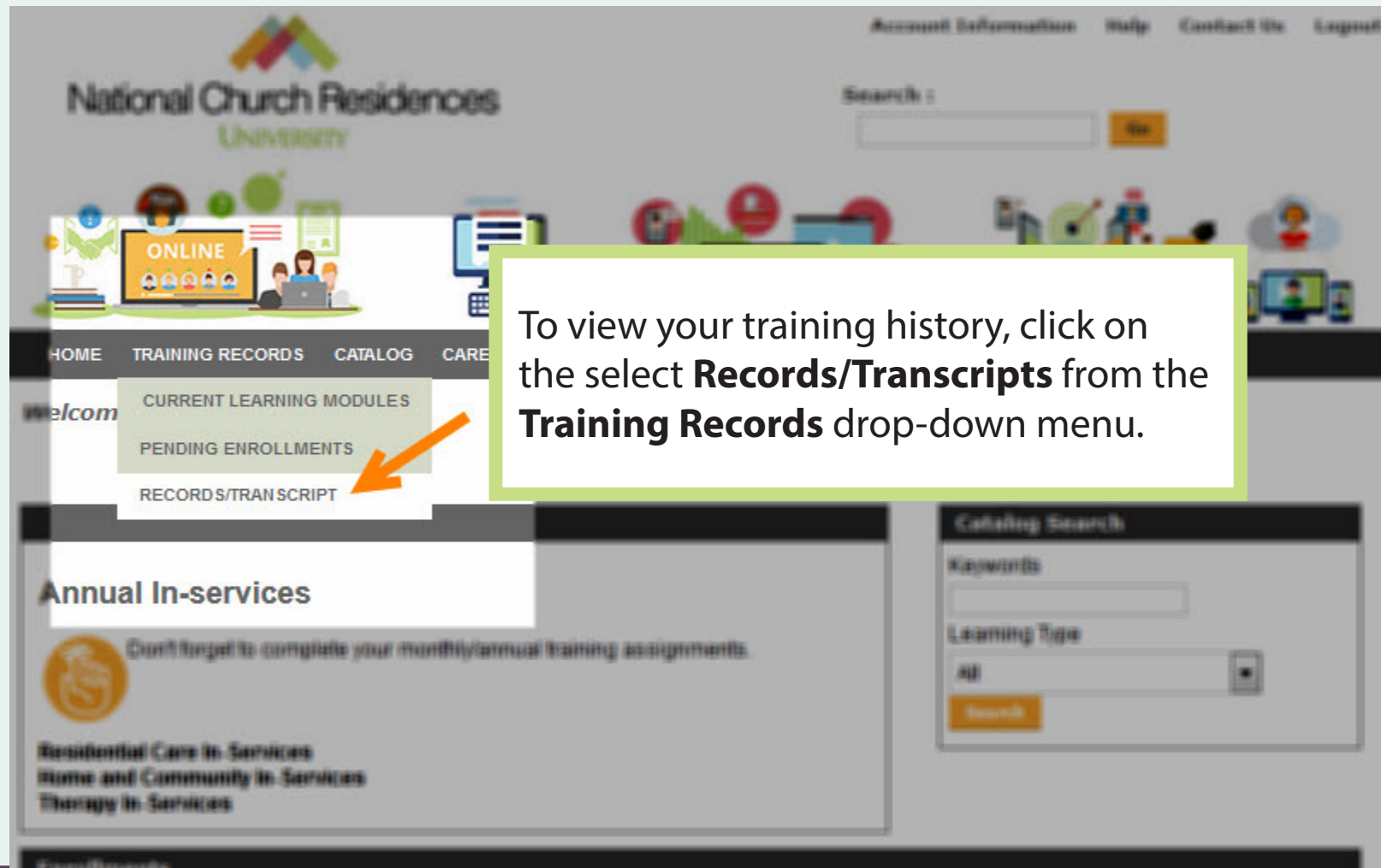
Keywords

Learning Type

All

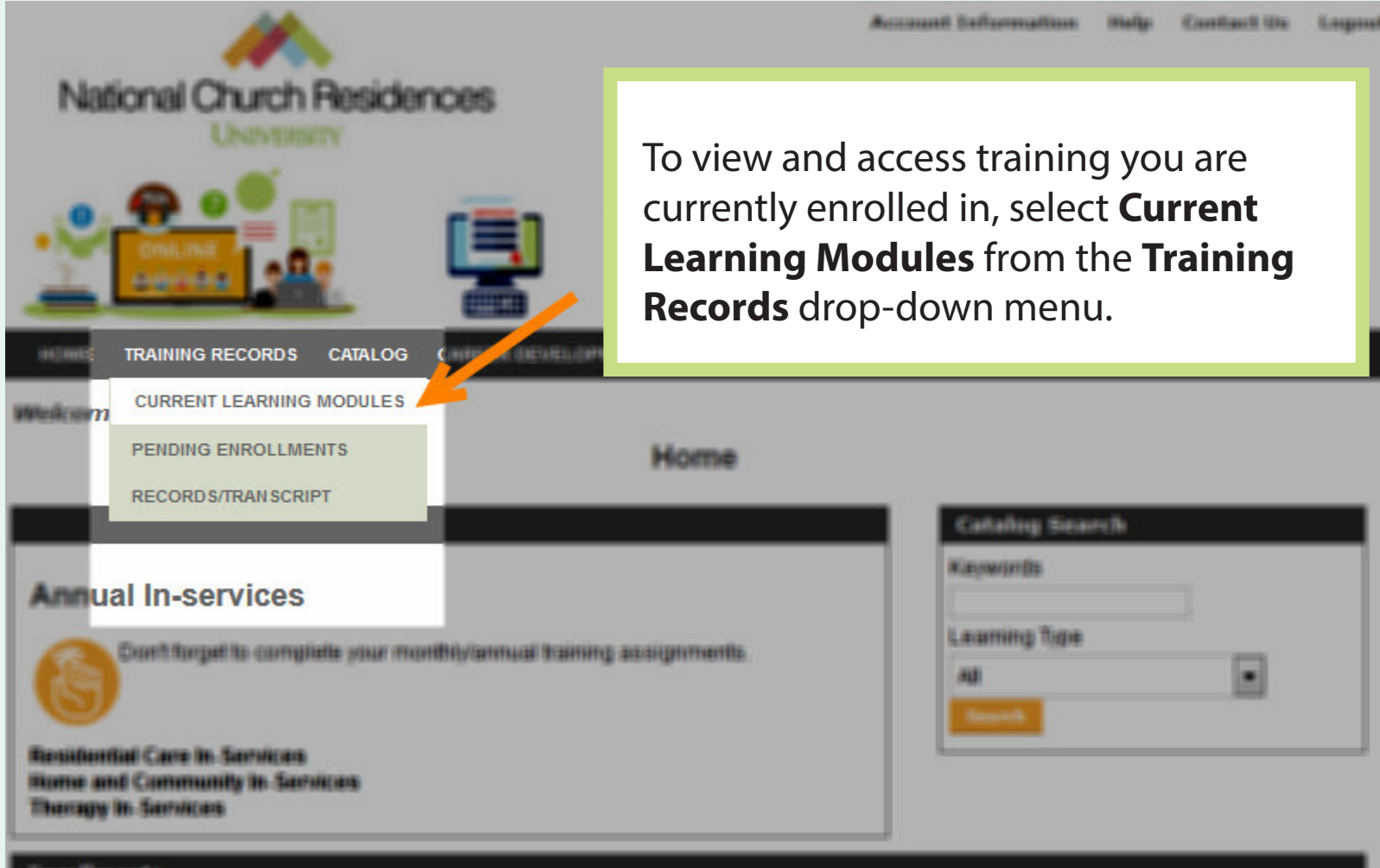
Search

Upon login, you will reach the Learning Center's home page.



To view your training history, click on the select **Records/Transcripts** from the **Training Records** drop-down menu.

To view and access training you are currently enrolled in, select **Current Learning Modules** from the **Training Records** drop-down menu.





HOME TRAINING RECORDS CATALOG CAREER DEVELOPMENT REVIEW COMMUNICATE INSTRUCT

Welcome, JOSEPHINE STANOVCA






Certifications

Status

All

JOB PROFILE  
COMPETENCIES  
CERTIFICATIONS  
TRAINING PLAN  
TRAINING GAP ANALYSIS  
LEARNING PATH  
HELP



Some training modules provide certificates. To view and print certificates goto the Career Development tab and select Certifications. Select the certificate you wish to view and print.

Certification	Issued By	Issue Date	Expiration Date	Comments
 Information Systems Security/Cyber Awareness - FY2014 Certificate	Department of Defense	Oct 20, 2014	Jan 5, 2015	Information Systems Security/Cyber Awareness - Vs.2014 (ISSAv7)
 Certificate for Green Property Management	Barry Weaver Consulting	May 13, 2013		Green Property Management Certification (GPMC)
 Federal Security Awareness 2013	IASE	Aug 15, 2012	Aug 15, 2013	Information Systems Security/Cyber Awareness - FY2013 (ISSAv6)
 Certificate for Green Property Management	Barry Weaver Consulting	May 13, 2013		Green Property Management Certification (GPMC)
 Federal Security Awareness Training	IASE	Aug 15, 2012	Aug 15, 2013	Information Systems Security Awareness - FY2012 Certificate (CLOSED) (ISSAv5)

Users can only print PDF certificates.


### Corporate Compliance - National Church Residences

 In Process

 Online,  Started on Jan 22, 2015 3:38 PM EST

This module will give new Health Care employees an overview of procedures.



 [Launch](#)

 Knowledge Center


To view and complete a course, click the **Launch** button.

### Chronic Disease Self Management

 In Process

 Online,  Started on Jan 14, 2015 10:08 AM EST



[Launch](#)

 Knowledge Center

[Mark as completed](#)


### Alzheimer's Disease & Related Disorders (ADRD) for Homecare workers (1201)

 In Process

 Online,  Started on Nov 25, 2014 9:36 AM EST

To prepare home healthcare workers for situations they will face when working with ADRD patients. This Introductory Level course reviews the progression of Alzheimer's disease and presents strategies for... (Show All)



[Launch](#)

 Knowledge Center


[Mark as completed](#)

### Skin and wound module

 In Process

 Online,  Started on Nov 17, 2014 11:30 AM EST

[Launch](#)

 Knowledge Center

[Mark as completed](#)

The course will launch in a new Window.



Click the **Catalog** drop-down menu to browse the University's library of training. The library includes Skillsoft training. This program offers a diverse array of subjects and courses for personal and professional development.

HOME TRAINING RECORDS CATALOG DASHBOARD CAREER DEVELOPMENT REVIEW COMMUNICATE INSTRUCT MANAGE

Welcome, DANIELE THO

CATALOG SEARCH

CATALOG BROWSER

COURSE CALENDAR

Home

## Annual In-services



Don't forget to complete your monthly/annual training

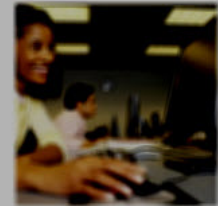
Residential Care In-Services  
Home and Community In-Services  
Therapy In-Services



SERVICE COORDINATION:  
CONTINUING EDUCATION



SKILLSOFT TRAINING



YARDI VOYAGER



We hope you find the Online Learning Center easy to use. If you have any questions please contact University Support by emailing [ncru@nationalchurchresidences.org](mailto:ncru@nationalchurchresidences.org) or by calling (614) 273-3510.